



**Wayne County Children Services**  
**2534 Burbank Rd., Wooster, Ohio 44691**  
**[www.waynecsb.org](http://www.waynecsb.org)**

## **VISITATION SPECIALIST**

**Are you looking for the opportunity to work with a team of dedicated professionals committed to doing meaningful work?**

**Join Our Team!**

### **Benefits of Joining Our Team:**

- ◆ Starting Salary - \$15.77 per hour
- ◆ Full-time employment
- ◆ Impressive benefit package:
  - ◇ Health, Vision, Dental, Life Insurance
- ◆ Public Retirement (OPERS)
- ◆ Auto Insurance Stipend
- ◆ Flexible Scheduling
- ◆ 11 Paid Holidays
- ◆ Employee Assistance & Wellness Program
- ◆ Vacation eligible as of hire date
- ◆ 15 Paid Sick Leave days per year
- ◆ Focus on Work/Life Balance

### **How To Apply:**

- ◆ E-mail cover letter and resume to [Lisa.Cygan@jfs.ohio.gov](mailto:Lisa.Cygan@jfs.ohio.gov), or
- ◆ Fax cover letter and resume to 330-345-1282, or
- ◆ Mail cover letter and resume to Lisa Cygan, HR Director, Wayne County Children Services, 2534 Burbank Rd., Wooster, OH 44691,
- ◆ **AND**...visit our website at [www.waynecsb.org](http://www.waynecsb.org) and complete our employment application

### **Position(s) Overview:**

This position gives you the opportunity to help families in Wayne County by facilitating visits between children and families. This includes transporting children and adults to and from appointments and visits, supervising visits, modeling appropriate parenting behaviors, entering case notes into our computer system, and administering client drug screens.

### **Minimum Qualifications:**

- ◆ High School Diploma or Equivalent
- ◆ Ability to work two evenings each week, and two Saturdays each month
- ◆ Keyboard/Computer Literate
- ◆ Ability to lift and carry children, car seats, and miscellaneous items
- ◆ Ability to work with adults and children from diverse backgrounds
- ◆ Must have a valid Ohio driver's license with an acceptable driving record in accordance with agency policy.
- ◆ Must own, lease, or have immediate access to safe and reliable personal transportation to use for work related responsibilities, including transporting children and adults, when an agency vehicle is not available. Must maintain minimum insurance, per agency policy, on said transportation.

**Wayne County Children Services is an Equal Opportunity Employer**