



Wayne County Children Services
2534 Burbank Rd., Wooster, Ohio 44691
www.waynecsb.org



EXECUTIVE DIRECTOR

Are you looking for the opportunity to work with a team of dedicated professionals committed to doing meaningful work?

Wayne County, Ohio, offers a harmonious blend of small-town charm with an eclectic arts scene, making it an inviting destination for those seeking a balanced lifestyle. Nestled in the heart of the pastoral Ohio, Wayne County boasts scenic landscapes and a rich cultural heritage. From the historic architecture of downtown Wooster to the tranquil beauty of rural countryside, there's something for everyone here. Enjoy a plethora of activities, including hiking, biking, performing arts, elevated downtown dining, and so much more. With top-notch schools, an award-winning local hospital system, affordable housing, and a strong sense of community, Wayne County promises a warm and welcoming environment for individuals and families alike.

Position Overview:

The Children Services Board of Wayne County, Ohio, is searching for an Executive Director. With the support and guidance of the Board, the Executive Director develops overall agency goals, objectives, and policies; ensures clarity in the communication and execution of the agency mission; assures agency compliance with statutory requirements and administrative rules; leads agency operations, ensuring fiscal soundness and creating a positive work culture where individuals feel valued as members of a team; builds public value for the agency mission; collaborates with the community to produce positive, shared outcomes for children and families; pursues best practices in child welfare; and proactively shapes public policy in order to effectively execute the agency mission.

The agency employs 74 staff, and has a 2024 budget of \$11,372,113. The agency is funded by Federal, State and Local dollars, including two successful local levies which make up 40.8% of total funding.

Minimum Qualifications:

- Master's Degree in Social Work, Public Administration, or related field preferred; Bachelor's Degree in Social Work or related field required, or an equivalent combination of education and experience.
- Minimum of five years' experience in supervision/management required.
- LSW/LISW or eligibility for licensure by the State of Ohio preferred.
- Previous experience working with a Board of Directors preferred.
- Strong interpersonal communication and team building skills are required, along with organizational skills and dedication to the mission of protecting children.
- Working cooperatively with persons across disciplines, both within and outside the agency required.
- Conflict resolution skills and ability to manage difficult conversations required.
- Must have immediate access to safe and reliable personal transportation to use for work related responsibilities.
- Demonstrated skills in managing personnel, finances, budgeting, and community relations.

Benefits of Joining Our Team:

- Minimum Salary: \$90,000 per year
- Impressive benefit package:
 - * Health, Vision, Dental, Life Insurance
- Public Retirement (OPERS)
- 11 Paid Holidays
- Employee Assistance & Wellness Program
- Vacation eligible as of hire date
- 15 Paid Sick Leave days per year
- Focus on Work/Life Balance

How To Apply:

- To be considered for this position, we require a resume, completed employment application, and letter detailing fulfillment of job requirements. You can find our electronic employment application on our website (www.waynecsb.org) under the *Employment Opportunities* tab.
- Please submit your information to:
Lisa Cygan, Human Resources Director at
Lisa.Cygan@jfs.ohio.gov
- Also available on our website is the full job description for this position.
- Deadline for submission is 03/18/24.

Wayne County Children Services is an Equal Opportunity Employer

Join Our Team!